

# Tipp City



## Tipp City Emergency Services

### Career Captain of Operations

**Full-Time Employment  
4 Civil Service Positions  
Available**

### Vision Statement

*The renowned leader in emergency services.*



April 18, 2023

## About Tipp City

The City of Tipp City encompasses approximately 11 square miles in the south central portion of Miami County and borders Montgomery County. The city is located on Interstate 75, mile marker 68 & 69. It currently has a population of just greater than 10,000 residents.

Tipp City is governed by a City Manager – Council form of government with a City Charter. The city contracts emergency services to Monroe Township in Miami County Ohio. Collectively, Tipp City Emergency Services (TCES) responds to 2500 calls in a 30.8 square mile area, bordered on the East edge by the Great Miami River. The response district is inhabited by over 18,000 residents. The staff responds to all hazard emergencies including but not limited to: agricultural, residential, business and industrial settings. Transportation hazards include I-75, CSX railroad and the aviation corridors of Dayton International Airport.

Since 1874, the Tipp City Fire Department has provided this high level of service to the community. 101 years later Tipp City EMS began to provide ambulance services to the community as a separate organization. In 2018, City Council chose to hire a Chief of Emergency Services, combining the two separate departments of fire and EMS. We have been working together as one team since March of 2019. TCES is in a period of transition.

Council sets the appropriations and legislation for the City and appoints the City Manager to manage the day-to-day

operations. The City Administration encompasses multiple departments: Electric, Water, Sewer, Streets, Parks, Police, Finance, and Community Development.

Visit our website at

<https://www.tippcityohio.gov/>

## About TCES

TCES operates out of one station with an ISO Class 4/4Y rating. Daily staffing consists of five part-time personnel, cross staffing the following apparatus; ambulance, engine, ladder and a tanker. The newly hired full-time Captains will create the sixth person on-duty and will be the operations shift commander. By 2024, staffing will consist of 7 personnel on station.

Currently, the department operates three medic units, two engines, two water tenders, two boats, one rescue, one ladder, one grass truck, and five staff/service vehicles.

## Mission Statement

The mission of the TCES is to provide the highest quality emergency services to all who call upon us for help and to promote good will in our community.



## Value Statement

Tipp City Emergency Services exists to serve our neighbors. We serve our neighbors utilizing shared values and goals. We will be nice, stay safe, and solve problems.

Our values...

- Love
- Duty
- Integrity
- Excellence
- Professionalism
- Respect
- Trust

## TCES Organization

TCES is currently comprised of two full-time employees and approximately forty-five part-time employees and one volunteer firefighter. Our five-year plan will lead to 19 full-time, 21 part-time and 12 volunteer employees. The plan will incorporate a Chief, Assistant Chief, four Captains and twelve firefighter/paramedics in the full-time capacity. The captains will be the operations shift commanders while working as part of a team with the Chiefs. The Assistant Chief is responsible for human resources, fire prevention and code enforcement, and investigations.



## Employment Benefits

### Work Week

42 hours - 24 hours on and 72 hours off, utilizing 4 Shifts

### 2023 Annual Compensation:

\$85,694.70 (hourly \$33.26-\$39.13 DOQ)

### 2024 Annual Compensation:

\$88,257.00 (hourly \$34.26-\$40.30 DOQ)

### Overtime

When working outside of a regularly scheduled shift overtime applies

### Vacation

Vacation time for prior public service credit given and current balance carried forward.

### Holidays

Holidays 1.5 times hourly rate for hours worked, plus 8 hours of holiday pay.

### Sick Leave

Sick time earned at 10.5 hours/month. Sick leave from previous employer and not paid out can be carried forward without limit.

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### **Personal Leave**

42 hours of personnel time per year. Up to 32 hours can be carried over to the following year.



**Minimum qualifications:** Currently certified as Ohio Firefighter II, Ohio EMT-Paramedic, Fire Officer 1 and 2. High school diploma or GED and a valid driver's license.

**Preferred qualifications:** Candidates with OFE, EFO, Inspector, HAZMAT Technician, Instructor, and/or a college degree are highly encouraged to apply.

### **Hiring Process**

Highly qualified applicants will be invited to the written test to be administered by the Ohio Fire Chiefs' Association on June 6th, 2023 at the Tipp Center 855 N. 3<sup>rd</sup> St. 45371 at 0900. The written test will be based on material from Jones and Bartlett's Fire Officer Fourth Edition and Brannigan's Building Construction for the Fire Service Sixth Edition.

### **Panel Interviews**

Selected candidates will be scheduled for interviews between June 19<sup>th</sup>-21<sup>st</sup> at 520 W. Main St, 45371.

### **Assessment Center**

Selected candidates will be invited to an assessment center on July 12<sup>th</sup> conducted by the Ohio Fire Chiefs' Association. Located at the Tipp Center 855 N. 3<sup>rd</sup> St. 45371 at 0800, arrive by 0745.

Obtain application at:

<https://www.tippcityohio.gov/348/Human-Resources>

Submit cover letter, resume, and a copy of all certifications/qualifications with your application to:

[hallerc@tippcity.net](mailto:hallerc@tippcity.net)

Candidates should review the department's most current Annual Report and ISO Report:

<https://www.tippcityohio.gov/370/Fire-Emergency-Services>

Any questions regarding this examination or process should be directed to Chief Haller at [hallerc@tippcity.net](mailto:hallerc@tippcity.net)